

CHANGE ORDER APPROVAL FORM

PROJECT: Water Treatment Plant Emergency Standby Generator Replacement

CHANGE ORDER NUMBER: 2

DATE: 5/27/20

CONTRACT NUMBER: CM2452-WA08

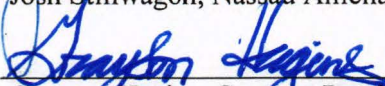
TO CONTRACTOR: GAI Consultants

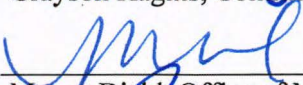
Reason for Change Order: No Cost Time Extension

Request: This no cost time extension was dependent upon the delivery of the replacement generator, tentatively scheduled for August 2020. Therefore, GAI requests to extend the work authorization through 2/8/2021 to allow for completion of task 4-6 (Bidding services, Services during Construction & Project Management) and allow time for necessary for project closeout/final paperwork, plus any additional time granted for weather days, material delays, etc. Please see attached email for a detailed timeline to account for the additional time extension.

Original Work Authorization Sum.....	\$	<u>55,000.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Work Authorization Sum Prior to This Change Order.....	\$	<u>55,000.00</u>
Amount of This Change Order (N/A).....	\$	<u>N/A</u>
New Work Authorization Sum Including this Change Order.....	\$	<u>55,000.00</u>

APPROVED BY:  DATE: 5-28-20
 Josh Stillwagon, Nassau Amelia Utilities

APPROVED BY:  DATE: 5/29/20
 Grayson Hagins, Contract Purchasing Manager

APPROVED BY:  DATE: _____
 Megan Diehl, Office of Management and Budget

APPROVED BY:  DATE: 7/13/20
 Michael Mullin, County Manager/County Attorney

APPROVED BY: _____ DATE: _____
 Daniel B. Leeper, Chairman

ATTEST:

N/A
John A. Crawford, Clerk of Courts

DATE: _____

Account No. 71500536-531400

Sharon Johns

From: Josh Stillwagon
Sent: Thursday, May 28, 2020 10:37 AM
To: Sharon Johns
Cc: Grayson Hagins; Jay Ameno, Jr.; Bingjie Zhao; Rebecca Bray
Subject: Re: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Follow Up Flag: Follow up
Flag Status: Completed

Good morning Sharon,

I do not have an issue with the no cost time extension requested. Please proceed with the extension. Please let me know if you have any questions or concerns

Thanks,
Josh Stillwagon
Nassau Amelia Utilities
Operations and Maintenance Superintendent
Office (904) 530-6450
Cell (904) 753-6129
Jstillwagon@nassaucountyfl.com

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From: Sharon Johns <sjohns@nassaucountyfl.com>
Sent: Thursday, May 28, 2020 9:31 AM
To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Grayson Hagins <ghagins@nassaucountyfl.com>; Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Rebecca Bray <R.Bray@gaiconsultants.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Good Morning Josh,

This is a friendly reminder to review and advise asap as the WA expiration is fast approaching on June 5, 2020.

Thanks,
Sharon A. Johns
Contract Specialist
Nassau County Board of County Commissioners
Contract Management Department
96135 Nassau Place, Suite 2
Yulee, FL 32097

(904) 530-6040

From: Sharon Johns
Sent: Wednesday, May 27, 2020 1:11 PM
To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>; Rebecca Bray <R.Bray@gaiconsultants.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP
Importance: High

Josh,

Please review the below information in regard to the no cost time extension through February 8, 2021. Please confirm if you are in agreement with the below extension request and if you wish to proceed with the extension as stated below.

Thanks,
Sharon A. Johns
Contract Specialist
Nassau County Board of County Commissioners
Contract Management Department
96135 Nassau Place, Suite 2
Yulee, FL 32097
(904) 530-6040

From: Rebecca Bray <R.Bray@gaiconsultants.com>
Sent: Wednesday, May 27, 2020 12:36 PM
To: Sharon Johns <sjohns@nassaucountyfl.com>; Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Sharon,

GAI would like to request an extension for time only on Work Authorization CM2452-WA08, Emergency/Standby Generator Replacement at the WTP to February 8, 2021. Notice to Proceed for the construction portion of the Generator project is estimated to be issued to the contractor on September 14, 2020, with final completion within 120 calendar days, plus any additional time granted for weather days, material delays, etc.

Therefore, GAI is requesting an extension of 30 days beyond final construction completion, to allow time necessary for project closeout.

I have included the below chart based on the bid advertisement and estimated contract award dates Mr. Ameno and Mr. Hagen discussed.

Advertise (21 days)	6/24/2020		
Open Bids	7/15/2020		
Recommendation due for agenda	7/29/2020		
Award by board	8/24/2020		
Date of Notice to Proceed:	9/14/2020		

	# of Days	Contract Date
Substantial Completion	90	12/12/2020
Final Completion	30	1/10/2021
Final paperwork/As-built Completion	30	2/8/2021

Should you have any questions, please do not hesitate to reach out to Mr. Ameno or me.

Thank you,
Becky

Becky Bray, P.E.
D 904.903.2848 M 904.524.1540



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From: Sharon Johns <sjohns@nassaucountyfl.com>
Sent: Wednesday, May 13, 2020 10:20 AM
To: Rebecca Bray <R.Bray@gaiconsultants.com>; Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>; Sharon Johns <sjohns@nassaucountyfl.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP
Importance: High

EXTERNAL E-MAIL MESSAGE

Good Morning Becky,

Based on the below email, it appears an extension is necessary for WA CM2452-WA08 set to expire on 6/5/2020.

We will need an email formally requesting a no-cost time extension with new estimated completion date at your earliest convenience to use as justification.

Thank you!
Sharon A. Johns

From: Rebecca Bray <R.Bray@gaiconsultants.com>
Sent: Wednesday, May 6, 2020 7:44 PM
To: Sharon Johns <sjohns@nassaucountyfl.com>; Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

CONTAINS EXTERNAL SENDER CONTENT: Do not open attachments unless you are expecting them and trust the sender.

- Technical Services

Sharon,

Based on the attached email from Ring Power, they are tentatively looking towards the end of August for delivery of the generator. Then the contractor will need to do the install. I hope this information helps.

Have a great evening.

Thanks,

Becky Bray, P.E.

D 904.903.2848 M 904.524.1540



GAI Consultants

ENGINEERING, PLANNING, AND ENVIRONMENTAL CONSULTING SINCE 1958

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From: Sharon Johns <sjohns@nassaucountyfl.com>

Sent: Wednesday, May 6, 2020 5:42 PM

To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>

Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Rebecca Bray <R.Bray@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>

Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Importance: High

EXTERNAL E-MAIL MESSAGE

Good Afternoon Josh,

I just want to touch base on WA08. Do we have a tentative delivery date for the Generator from Ring Power so we will know if an extension will be required for CM2452-WA08 set to expire on 6/5/2020?

Thanks,

Sharon A. Johns

From: Josh Stillwagon <jstillwagon@nassaucountyfl.com>

Sent: Wednesday, April 8, 2020 4:44 PM

To: Sharon Johns <sjohns@nassaucountyfl.com>

Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Rebecca Bray <R.Bray@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>

Subject: Re: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Good afternoon Sharon,

We do not have a tentative date for delivery as of yet. The Ring Power submittal is being reviewed, once that's done we should receive a date shortly after.

Thanks,

Josh Stillwagon

Nassau Amelia Utilities

Operations and Maintenance Superintendent

Office (904) 530-6450

Cell (904) 753-6129
jstillwagon@nassaucountyfl.com

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From: Sharon Johns <sjohns@nassaucountyfl.com>
Sent: Wednesday, April 8, 2020 9:53 AM
To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Rebecca Bray <R.Bray@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Grayson Hagins <ghagins@nassaucountyfl.com>; Sharon Johns <sjohns@nassaucountyfl.com>
Subject: RE: CM2452-WA08 Emergency/Standby Generator Replacement at the WTP

Good Morning Josh,

Do we have a tentative delivery date for the Generator from Ring Power so we will know if an extension will be required for CM2452-WA08 set to expire on 6/5/2020?

Thanks,

Sharon A. Johns
Contract Specialist
Nassau County Board of County Commissioners
Contract Management Department
96135 Nassau Place, Suite 2
Yulee, FL 32097
(904) 530-6040

From: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Sent: Thursday, March 12, 2020 3:20 PM
To: Rebecca Bray <R.Bray@gaiconsultants.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Sharon Johns <sjohns@nassaucountyfl.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: Re: WA-08

Not a problem, I will let you know as soon as I give Mr. Mills the PO.

Josh Stillwagon
Nassau Amelia Utilities
Operations and Maintenance Superintendent
Office (904) 530-6450
Cell (904) 753-6129
jstillwagon@nassaucountyfl.com

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From: Rebecca Bray <R.Bray@gaiconsultants.com>
Sent: Thursday, March 12, 2020 3:09 PM
To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Sharon Johns <sjohns@nassaucountyfl.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: RE: WA-08

Josh,

Thank you. Yes, the project duration will be dependent greatly upon the generator delivery timeframe. I wanted to hold off requesting an additional extension until Ring Power provided you with a tentative delivery date, then we can see if an extension is even necessary.

Please let me know once Ring Power is provided the PO.

Thank you,

Becky Bray, P.E.
D 904.903.2848 M 904.524.1540



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From: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Sent: Thursday, March 12, 2020 2:56 PM
To: Rebecca Bray <R.Bray@gaiconsultants.com>
Cc: Jay Ameno, Jr. <j.ameno@gaiconsultants.com>; Bingjie Zhao <B.Zhao@gaiconsultants.com>; Sharon Johns <sjohns@nassaucountyfl.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: WA-08

EXTERNAL E-MAIL MESSAGE

Good afternoon all,

The work authorization for the Emergency/Standby Generator Replacement at the WTP expires in June 2020. I would like to verify that GAI feels this project will be completed within the expiration date of the current extension. If unforeseen circumstances prolong the project we will need another extension request with justification and timeline. Once the generator is ordered and a delivery date is issued from Cat, everything should come together schedule wise and hopefully I will receive an approved requisition and PO number for the purchase in the near future and we can proceed accordingly.

Thanks everyone,
Josh Stillwagon
Nassau Amelia Utilities

Operations and Maintenance Superintendent

Office (904) 530-6450

Cell (904) 753-6129

[Jstillwagon@nassaucountyfl.com](mailto:jstillwagon@nassaucountyfl.com)

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